**DISTANCE EDUCATION SUPPLEMENT**

1. Have you taught this course in a classroom setting? \_\_\_ Yes \_\_\_ No

2. If so, will the content of the online version of the course vary materially from the classroom version? \_\_\_ Yes \_\_\_ No

If your answer is “Yes,” explain the material variations and describe the academic content of the online course.

3. If you have not previously taught this course in a classroom setting, describe the academic content of the course. Please attach this form to a New Course Approval form, if necessary.

4. Identify your course objectives, *i.e.*, the learning outcomes you expect your students to achieve by the end of the course.

5. Describe how you will assess individual student *performance* in each of the course objectives.

6. Describe how you will monitor individual student *effort* and *participation* as the course progresses.

7. Describe how *students* will self-assess their progress towards meeting course objectives as the course progresses.

8. Describe how you will interact with students, both inside and outside of the formal structure of the course.

*Inside the formal course structure:*

*Outside the formal course structure:*

9. Describe how students will interact with one another, both inside and outside of the formal structure of the course.

*Inside the formal course structure:*

*Outside the formal course structure:*

10. Explain how the hourly credit for this course was determined. (Pursuant to ABA Standard 310, a credit hour must reasonably approximate “not less than one hour of classroom or direct faculty instruction and two hours of out-of-class student work per week for fifteen weeks, or the equivalent amount of work over a different amount of time.” An equivalent amount of work is required under this Standard for all academic activities “including simulation, field placement, clinical, co-curricular, and other academic work leading to the award of credit hours.” Explain how this Standard will be met and attach the completed C-TEL Online Contact Hours Calculator.

11. Explain how you will verify student identity and protect student privacy.

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